

Monday 23rd March 2020

Asalamualaikum warahmtullahi wabarakatuhu,

Dear Parents and Carers,

RE: Update on school and self-isolation.

You are aware of the announcement that the secretary of state has made regarding the outbreak of coronavirus and the decision to close all schools from Monday 23rd March 2020. This will affect all children except those that are vulnerable and those who belong to a key workers category: e.g.

- National Health Service Worker
- Armed Forces
- Teachers, school employees and childcare staff
- Care home workers
- Police officer, community support, civilian staff
- Firefighters
- Local authority planners
- Health workers (doctors, midwives, nurses, psychologists , etc)
- Delivery drivers – such as online retailers and supermarkets, etc.

Please can you inform the school if you are a key worker and belong to one of the categories above, the school will continue to support you. We will allow your child to access the school and will provide a tailored education as per the timetable below:

9:00-9:15am	Registration and dua
9:15-10:30	Qur'an, Hifdh and Tajweed
10:30-11:30	Islamic science
11:30-11:45	Snack break
11:45-12:45	English
12:45-1:20pm	Lunch
1:20-2:00	Numeracy
2:00-2:40	Art
2:40-2:55	Break
2:55 -3:40	Tafseer

This timetable will run from Monday to Friday during term time dates. However school holiday dates will remain the same.

A government decision has also been made to cancel all external exams including the year six SATs exam scheduled for May this year. As there is no further instructions about this we strongly urge all children to study and prepare well just as if they will sit the SATs in May.

Digital Online Learning Portal

Children that will stay at home must continue their learning and development via the new digital learning portal that we have setup specifically to cope with this particular crisis. Timetables have been developed with clear guidelines for parents of how to structure your child/ren's learning. Subject specific resources have been prepared for your child to access ensuring that your child/ren continue their learning and do not fall behind. We have taken into consideration that some families may only have access to one device be it a phone, tablet or computer. If you do not have a laptop or computer please let the school know, we will discuss further options with you.

These resources are for your children allowing them to complete their learning on a daily basis at home during this closure period.

The digital learning portal can be accessed via the link below:

Please ensure that children complete their learning on a daily basis and continue to learn and develop as individuals. Children must be ready for learning at 9am and follow a consistent school routine to ensure balanced development.

Each piece of work must be dated, organised neatly and kept safe as it will be required back when we re-open. We request that you compile the children's work in a document wallet and bring it in to the school when notified by Ms Sara.

Though SATs examinations have been cancelled, it is still necessary for children to maintain their skills, knowledge and understanding. Year six children will be supported by suitable and challenging resources ensuring they are still up-to-date and ready Insha Allaah

The digital learning portal will be fully supported by school staff who will be available to discuss and support children. Each class teacher can be contacted via their email address below to get any explanation, assistance and clarification with regards to the work set. The teachers will check their emails every hour to respond to any concerns and provide support.

Mid morning call

Teachers will randomly call your child everyday and check on their progress on core subjects and ensure they have completed their learning and set tasks. Please ensure your child is ready to receive this call on a daily basis.

Teaching team

We are doing our best in this temporary crisis to minimise disruption to your child's education. All teaching staff will be ready to respond to support with your child's home learning each day. The team will continue to work at school everyday from 8:45-3pm. Teachers will be in charge of creating your child's weekly lessons and activities this will be uploaded regularly onto the home learning portal. Each week a new set of work will be uploaded to ensure a clear learning and progression trajectory takes place in relation to your child's year group. This insha'Allah will minimise disruption to their ARE (age related expectations) for a specific term.

You can also contact school leaders directly via their mobile phones Insha Allaah

Daily Registration

Children will be contacted on a daily basis for AM and PM registration and checked to ensure that their learning is taking place.

Section	Teacher	Email	Phone number
Nursery	Khalilah	leah.h@evergreenprimary.org.uk	
Reception	Abeita	abeitab@evergreenprimary.org.uk	
Year 1 and 2	Farrah	farrah.malik@evergreenprimary.org.uk	
Year 3 and 4	Mehru	Mehrujahan.b@evergreenprimary.org.uk	
Year 5 and 6	Feroz	ferozadam@evergreenprimary.org.uk	
Islamic studies and Arabic	Diya	diyyaa@evergreenprimary.org.uk	
School Admin	Sara	sara.doudi@evergreenprimary.org.uk admin@evergreenprimary.org.uk	0207 471 8287
Headteacher	Zara	ilm.dawah.zara@googlemail.com	07429 112 217
Head of school	Anjum	anjum.qazi@evergreenprimary.org.uk	07941 957 856
Deputy Head	Feroz	ferozadam@evergreenprimary.org.uk	07714 820 724

Food parcels and personal hygiene packs :

At Evergreen Primary school we would like to announce that the school management will be providing assistance with food and personal hygiene parcels for families who are facing difficulties.

Please get in touch and call : 07429112217

The health and safety of our pupils and their families comes first, we will do our level best to assist if required. Please do not hesitate to contact us.

We pray that this test passes with ease , may Allah grant us all strength and enable us to become enlightened at this difficult time.

May I ask you to keep us all in your duas as we continue to strive in his path.

School Fees

Please ensure that fees are paid in on time, Ms Sara will be available and will be on call to send reminders . The school solely runs on fees and cannot be destabilised as financial implications can lead to closure.

Our prayers are with you and your families, and we ask Allah for his forgiveness , mercy and protection from any harm.

We hope to see the rest of the children and families soon .

Jazak Allaah

Zara Rahman
Proprietor
Evergreen Primary School